

TAP - Job Title: Stakeholder Advisor Albania

Requisition ID **864** - Posted **23/09/2013** - Tirana - External Affairs - External Affairs - Albania - Specialist - Regular - Full-Time

The **Trans Adriatic Pipeline (TAP) AG** is a proposed pipeline project that aims to support Europe in its strategic goal of securing further gas supply. TAP's shareholding is comprised of BP (20%), SOCAR (20%), Statoil (20%), Fluxys (16%), Total (10%), E.ON (9%) and Axp0 (5%).

For TAP's Tirana Office we are looking to engage a **Stakeholder Advisor** to support the Albanian Country Team:

The main purpose of this function is to manage and coordinate TAP's various 'external' stakeholder engagement processes in Albania.

The Stakeholder Advisor will ensure proper planning and effective coordination of all stakeholder engagement activities performed by TAP or its contractors and sub-contractors in Albania and across different functional responsibilities such as: Land Easement and Acquisition, Environmental and Social Management Plans, Engineering works, Relations with municipalities, communities, Non-Governmental Organisations and project affected people.

This is a senior position and requires a minimum of 10 years of practical experience in managing stakeholders – preferably gained in the oil and gas industry and / or the construction of large infrastructure projects adhering to high international standards. Given the diversity of external stakeholder engagement activities, the successful candidate should have demonstrated experience in related work processes such as LEA, ESIA, community and NGO relations.

The ideal candidate would be a senior social specialist with strong analytical and management skills, an expert relationship builder and coordinator internally and externally. Strong project management skills are essential.

Main tasks and duties:

- Active steering and coordination of TAP's Albanian stakeholder engagement processes (Land Easement and Acquisition, Environmental and Social Management Plans, Engineering works, Relations with municipalities, communities, Non-Governmental Organizations and affected people, External Affairs) in host countries, undertaken by service providers, contractors and sub-contractors.
- Close liaison with the Stakeholder Manager in TAP's Head Quarters. Also closely liaise with TAP's communication and CSR teams in Switzerland and Albania as well as local Technical Service Provides (TSPs) and sub-contractors in carrying out stakeholder management activities.
- Ensure that the various teams in the field stay organised, coordinated and focused and understand the value of – and are committed to – the genuine participation of stakeholders and to meet stakeholder needs according to international standards.

- Ensure the coordination, development and implementation of communication tools related to stakeholder management in close collaboration with relevant teams e.g. Communications, Country Office, TSPs, Contractors, etc.
- Support Technical service providers (TSPs) and contractors in the development of respective Stakeholder Engagement plans and action plans.
- Coordinate, review and approve Stakeholder Engagement Plans (SEP) and action plans produced by contractors and sub-contractors in Albania.
- Where necessary, represent TAP in stakeholder engagement meetings in Albania.
- Identify, monitor, and communicate emerging stakeholder issues and risks as soon as they arise so risks can be managed effectively.
- Identify, manage and implement issues related to international NGO stakeholder issues (working closely with TAP's Stakeholder Manager Switzerland and other departments).

Main requirements:

- University degree in social science or a field related to stakeholder management;
- Minimum 10 years' experience working with environmental and stakeholder relations issues;
- Advanced knowledge of regulatory ESIA, LEA and gaining public acceptance processes
- Superior skills in facilitation, conflict resolution, problem solving and strong understanding of consultation principles and tools and ability to apply these effectively;
- Excellent organizational and time management skills with the ability to multitask and to prioritize between competing issues;
- Ability to adapt to change;
- Flexibility to travel frequently and work extended hours on short notice when required;
- Excellent English, any Italian, Greek or Albanian would be a plus; and
- Proficient in Microsoft office.

To apply, please first open a candidate profile on our e-recruiting page and then use the online application form. Application sent by e-mail or in paper format cannot be considered.